

The Republic of Serbia
**THE ACADEMY OF CRIMINALISTIC
AND POLICE
STUDIES**

18 No.: 71/11-2-1-2013

Date: December 24, 2013

Pursuant to Article 19, paragraph 2, item 8 of the Statutes of the Academy of Criminalistic and Police Studies (No. 20/5 of September 8, 2006 and 17 No. 843/1 of December 12, 2009), the Dean of the Academy passes the following

**Ethical Code of Academic Integrity for Students
of the Academy of Criminalistic and Police Studies**

I GENERAL PROVISIONS

Article 1

The Ethical Code of Academic Integrity for Students of the Academy of Criminalistic and Police Studies (hereinafter: the Ethical Code) regulates academic integrity and determines plagiarism and self-plagiarism as ways of its violation, the procedures for the submission of written works of students, obligations and procedures in checking academic integrity and the actions of teachers and associates in that case, as well as the responsibility of students at the Academy.

Article 2

This Ethical Code shall apply to all written works which a student, during his/her studies, prepares as a pre-exam or exam obligation, master's thesis or specialist's thesis, in accordance with the study programme carried out at the Academy.

II ACADEMIC INTEGRITY

Article 3

The academic integrity of a student is based on the independent production of written works, as well as on the strict respect of other's copyrights.

Copyrights are defined in the Law on Copyright and Related Rights ("The Official Gazette of the Republic of Serbia" Nos. 104/09 and 99/11)

Authorship cannot be alienated or transferred to another person.

III PLAGIARISM AND SELF-PLAGIARISM

Article 4

Plagiarism, that is, representation of other people's ideas or work, in whole or in part, without giving credit to the original authorship or the source, is an act of illegal appropriation of other people's intellectual creations and their representation as one's own.

Self-plagiarism is representation of one's own previously published or for other purposes used work as new and original.

Plagiarism or self-plagiarism are one of the most serious academic offenses of a student.

Article 5

Throughout this Ethical Code, plagiarism shall include:

1. verbatim appropriation of a text by another author, i.e. copying from electronic or printed sources, in Serbian or foreign language, in part or in whole, without citing the name of the author or source, as well as without clearly marking the part which was appropriated;
2. paraphrasing or summarising a text by another author from electronic or printed sources, in Serbian or foreign language, in part or in whole, without proper citation of the name of the author or source, as well as without clearly marking the paraphrased part;
3. representing another author's ideas as one's own, while failing to cite the names of authors or sources from which the text was taken.

Article 6

Throughout this Ethical Code, self-plagiarism shall include:

- representing one's own work as original, although it is identical to the work that has already been used at the current or previous level of education, or has been used for other purposes;
- using more than one third of one's own work, without stating the fact that it has already been used at the current or previous level of education, or has been used for other purposes.

IV PROCEDURES FOR SUBMISSION OF STUDENTS' WRITTEN WORKS

Article 7

Student shall submit the written work in electronic and printed versions, including his/her hand-signed Statement on academic integrity.

Student shall submit the work in electronic form in Cyrillic and Latin script, in Microsoft Word programme, via e-mail or on CD.

Student shall also submit the work in printed form, in Cyrillic script.

The content of the Statement on academic integrity is enclosed in the appendix to the Rulebook on enrolment and second degree studies of the Academy of Criminalistic and Police Studies.

Students' written works shall be kept in the Academy's archive.

Article 8

Student is obliged to state the name and work of each author and the electronic or printed source that he/she used while preparing his/her work, adhering to the rules of citing or paraphrasing.

If a student uses parts of his/her work that has already been used for other purposes or has been published earlier, he/she is obliged to clearly state its original purpose and electronic or printed source, as well as the extent to which he/she used it in his/her new work.

V RESPONSIBILITIES OF TEACHERS AND ASSOCIATES IN CHECKING ACADEMIC INTEGRITY

Article 9

Teachers and associates of the Academy are obliged to inform the students on the norms of academic integrity at the beginning of their studies, as well as on the rules for citing the ideas and works of other authors, and paraphrasing rules.

Teachers and associates are also obliged to inform the students that plagiarism and self-plagiarism represent a serious disciplinary violation.

Teachers and associates are obliged to store each written work of a student in electronic

form in a unified electronic database of the Academy.

Teachers and associates are obliged to conscientiously check each written work of a student to determine whether it contains plagiarism or self-plagiarism.

VI ESTABLISHING STUDENT RESPONSIBILITY

Article 11

If there is a reasonable doubt that the written work is not the result of independent scientific research in the appropriate scientific field, the procedure provided for by the Rulebook on enrolment and second degree studies of the Academy of Criminalistic and Police Studies is carried out.

Article 12

Establishing a student's responsibility for plagiarism and self-plagiarism does not depend on establishing his/her intent to commit this violation or to behave inappropriately in some other way.

Article 13

Responsibility for plagiarism and self-plagiarism as one of the most serious academic offenses shall not have statute of limitations.

Disciplinary responsibility of a student for the committed plagiarism or self-plagiarism, in accordance with the Rulebook on disciplinary responsibility of students of the Academy of Criminalistic and Police Studies, shall expire within 3 (three) months after someone becomes aware of the act, or 6 (six) months from the day of its commission.

Article 14

The Ethical Code herein shall enter into force on the eight day following its publication on the bulletin board and website of the Academy.

DEAN

Full Professor Goran Milosevic, PhD